

# **YADKIN COUNTY BOARD OF COMMISSIONERS**

## **REGULAR SESSION MINUTES**

**Monday, June 6, 2016**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on May 2, 2016 at 9:00am.

### **Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager, Lisa Hughes; Clerk to the Board, Tanya Gentry; and Gary Groce, Finance Officer.

**INVOCATION** given by Chairman Austin.

**CALL TO ORDER** by Chairman Austin at 9:01am.

**PLEDGE OF ALLEGIANCE** led Chairman Austin.

### **ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Zachary made a motion to adopt the Agenda as presented. Commissioner Hemric second.**

**Vote: 5/0.**

### **PUBLIC COMMENTS**

No speakers came forward. Chairman Austin closed the Public Comments at 9:04am.

### **APPROVAL OF MINUTES**

The May 16, 2016 Regular and Closed Session Minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Vice Chairman Moxley second.**

**Vote: 5/0.**

### **REPORTS/REQUESTS OF THE BOARD**

#### **Human Services Update**

Kim Harrell addressed the Board. They had their physical compliance monitoring on May 5<sup>th</sup> and there were very few issues noted. They will just have to make a few minor changes. Medicaid transportation is going to start being entered into the NCFast NCTracks System but it will not happen as soon as was originally thought. The start date has been pushed back to September 1<sup>st</sup> and only six pilot counties will be using it then. Yadkin County is not one of the pilot counties. Yadkin County currently goes ahead and pays YVEDDI and Cape Fear for Medicaid transportation and then files for the reimbursement of those funds. The County will continue to do this until the new system is ready to go live. When Yadkin County goes live with the new system, the providers will no longer bill the County. They will have to bill Medicaid directly. Human Services has met with YVEDDI and Cape Fear so they are aware of the changes that will be coming and what they will need to do to bill Medicaid. Ending May 31<sup>st</sup>, they had a 100% processing rate for food stamps and a 95% processing rate for Medicaid. They have started submitting the materials needed for the reaccreditation of the Medical Clinic. The majority of the materials will be submitted by July 1<sup>st</sup>. They have a person starting June 13<sup>th</sup> who will be filling the vacant nutritionist position in WIC. The workload has been up in Environmental Health. It is up over 30% from last year at this time. The Animal Shelter expansion project has started and the work should be completed in the next week or two.

### **CONSENT AGENDA**

**Commissioner Zachary made a motion to approve the Consent Agenda items. Vice Chairman Moxley second.**

**Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

**Revised HCCBG for Older Adults County Funding Plan**

The PTRC, who acts as the Lead Agency for the administration of the HCCBG for Older Adults funding, has requested the Board approve transferring \$1,436.00 of New Horizons' funding from Level 1 to Level 3. The Board approved the revised HCCBG for Older Adults County Funding Plan as presented.

**Accept New Horizons as Provider of In-Home Aide Services through the HCCBG Grant**

An RFP went out for in-home aide services. The County received two bid proposals. The Aging Planning Committee had a sub-committee review the proposals and make a recommendation to the full Committee. The sub-committee recommended New Horizons be chosen as the provider. The Aging Planning Committee reviewed the sub-committee's recommendation, agreed with it, and requested that the Board of Commissioners approve the recommendation. The Board of Commissioners approved New Horizons as being the provider of the Home & Community Care Block Grant (HCCBG) in-home aide services.

**East Bend God & Country Fireworks Display Permit**

The East Bend God & Country Celebration is set for Saturday, July 2, 2016 at 9:30pm. The alternate date is Saturday, July 9, 2016 at 9:30pm. The Fire Marshall has reviewed the permit information and recommends the Board approve the permit. The Board approved the Fireworks Display Permit as requested.

**Updated Grant Policy for Yadkin County**

In November of 2012 the Board adopted a Grant Management Policy. The Policy has been updated to make it current. The Board adopted the revised Grant Management Policy as presented.

**2016 Tier II Grant Agreement for EMS**

In North Carolina all businesses that store specified quantities of hazardous materials are required by law to report these items and their quantities in a Tier II report to the State Emergency Response Commission (SERC) and they have to pay a filing fee. The fees collected are distributed to active LEPC's in the form of a grant as a way to offset the cost of their operations. Yadkin County has an active LEPC so EMS has been awarded a Tier II Grant in the amount of \$1,000.00. The Board approved the 2016 Tier II Grant MOA and authorized the appropriate personnel to sign it.

**Cape Fear Contract**

Cape Fear Regional Transportation will provide transportation services to eligible Medicaid clients. The Board approved the contract and authorized the County Manager to sign it.

**Dr. James McGrath Contract**

Dr. McGrath will provide the Medical Clinic with Medical Director services, consulting services, and clinical services. The Board approved the contract and authorized the County Manager to sign it.

**Mata II/Mata III Contract Amendment**

Mata II (Sav-Go Exxon) and Mata III (Williams & Gentry) accepts Medicaid Transportation Gas Vouchers from Human Services. The vouchers allow their Medicaid transportation clients to get an approved amount of fuel for their vehicles. The current contract amount is not sufficient so this contract amendment increases it by \$10,000.00. The Board approved the contract amendment and authorized the County Manager to sign it.

**Children's Center of Surry Contract**

The Children's Center of Surry will provide Nurturing Parenting Program services to Human Services clients who are authorized to receive those services. The Board approved the contract and authorized the County Manager to sign it.

**Patagonia Contract Amendment**

Patagonia Health provides Human Services with Practice Management, Electronic Billing, and Health Record System services that meet the meaningful use requirements that are needed for Medicaid reimbursements. The current contract amount is not sufficient so this contract amendment increases it by \$880.00. The Board approved the contract amendment and authorized the County Manager to sign it.

**NC Dept. of Environmental Quality CWRAR Grant Contract**

The NC Department of Environmental Quality (NCDEQ) has awarded the County a CWRAR Grant in the amount of \$20,000.00. The grant funds are to be used for educational outreach materials, signage to encourage increased participation in the county-wide single-stream recycling program, and for the purchase of some recycling dumpsters. The Grant requires the County to provide matching funds of \$4,000.00 and to implement a recycling program for governmental buildings that will cost approximately \$5,000.00. UNIFI will be partnering with the County in this project to assist with outreach. The Board approved the NCDEQ CWRAR Grant Contract No. 6872 and Certification of Eligibility and authorized the County Manager to sign them.

**May Heavy Equipment Contract**

May Heavy Equipment will repair the loader arm of the Bobcat the Solid Waste Department uses. The Board approved the contract and authorized the County Manager to sign it.

**Thomas Carpets Contract**

Thomas Carpets will provide the Sheriff's Office with as needed carpet/flooring services through a general services contract. The Board approved the contract and authorized the County Manager to sign it.

**PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

There were no public hearings or actions to set public hearings.

**BOARD ACTION****Budget Amendments**

The following four budget amendments are for salary related adjustments. There are usually 26 pay periods in a fiscal year so that is what was budgeted for this fiscal year. Instead of 26 pay periods, there will actually be 27 pay periods so additional funds are needed. The funds being transferred came from within various departmental budgets so no General Fund Balance appropriation is needed.

**Finance/Salaries Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Admin – Salary & Wages	1054120-51010	236,015	12,000	248,015
Finance – Salary & Wages	1054130-51010	173,800	500	174,300
Tax Assessor – Salary & Wages	1054140-51010	234,210	7,000	241,210
Register of Deeds - Salary & Wages	1054180-51010	119,990	2,550	122,540
Information Svcs - Salary & Wages	1054210-51010	187,035	3,500	190,535
Liaison - Salary & Wages	1054317-51010	127,775	5,000	132,775
Detention - Salary & Wages	1054320-51010	682,725	13,000	695,725
Nursing - Salary & Wages	1055111-51010	65,337	4,000	69,337
Child Health - Salary & Wages	1055160-51010	79,178	1,250	80,428
WIC Breastfeeding - Salary & Wages	1055170-51010	9,680	300	9,980
Environmental Health - Salary & Wages	1055180-51010	143,375	1,000	144,375
Veteran Services - Salary & Wages	1055820-51010	34,811	1,000	35,811
Hospital - Salary & Wages	1055930-51010	93,760	6,000	99,760
Elections - Salary & Wages	1054170-51010	74,445	(4,150)	70,295
Sheriff - Salary & Wages	1054310-51010	1,524,964	(20,850)	1,504,114
Communications - Salary & Wages	1054311-51010	407,410	(8,500)	398,910
Building Inspections – Salary & Wages	1054350-51010	167,555	(5,600)	161,955
Planning & Dev. - Salary & Wages	1054910-51010	127,182	(5,500)	121,682
WIC Nutrition - Salary & Wages	1055166-51010	43,630	(5,000)	38,630

WIC Client - Salary & Wages	1055167-51010	82,260	(3,500)	78,760
Social Svcs Admin - Salary & Wages	1055300-51010	2,348,313	(4,000)	2,344,313
Communications – Longevity	1054311-51020	1,275	250	1,525
Health Admin – Longevity	1055110-51020	365	135	500
Emergency Svcs – Longevity	1054330-51020	7,825	(385)	7,440
Sheriff – Salary & Wages Part-Time	1054310-51030	55,000	10,500	65,500
Social Svcs – Salary & Wages Part-Time	1055300-51030	10,000	2,500	12,500
WIC Breastfeeding – Salary Part-Time	1054170-51030	23,320	(8,000)	15,320
Recreation – Salary & Wages Part-Time	1056120-51030	93,720	(5,000)	88,720
Elections – Board Fees	1054170-51200	8,000	750	8,750
Planning & Development – Board Fees	1054910-51200	7,585	(750)	6,835
LEO – Separation Allowance	1054321-51120	74,405	300	74,705
Sheriff – Salary & Wages	1054310-51010	1,504,114	(300)	1,503,814

Finance/Social Security & Medicare Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Admin – Social Security	1054120-51300	14,945	700	15,645
Finance – Social Security	1054130-51300	10,820	50	10,870
Tax Assessor – Social Security	1054140-51300	14,520	500	15,020
Register of Deeds – Social Security	1054180-51300	8,355	250	8,605
Information Svcs – Social Security	1054210-51300	11,615	300	11,915
Liaison – Social Security	1054317-51300	7,925	350	8,275
Detention – Social Security	1054320-51300	45,245	1,000	46,245
Soil & Water – Social Security	1054960-51300	7,520	100	7,620
Nursing – Social Security	1055111-51300	3,903	300	4,203
Child Health – Social Security	1055160-51300	4,693	100	4,793
WIC Breastfeeding – Social Security	1055170-51300	600	20	620
Environmental Health – Social Security	1055180-51300	8,585	100	8,685
Veteran Svcs – Social Security	1055820-51300	2,174	75	2,249
Hospital – Social Security	1055930-51300	7,525	400	7,925
Revaluation – Social Security	1054145-51300	12,486	(250)	12,236
License Plate Agency – Social Security	1054147-51300	4,515	(170)	4,345
Elections – Social Security	1054170-51300	6,565	(200)	6,365
Sheriff – Social Security	1054310-51300	95,315	(1,000)	94,315
Communications – Social Security	1054311-51300	26,925	(400)	26,525
Building Inspections – Social Security	1054350-51300	10,950	(750)	10,200
Planning & Dev. – Social Security	1054910-51300	8,359	(675)	7,684
WIC Nutrition – Social Security	1055166-51300	2,705	(300)	2,405
WIC Client – Social Security	1055167-51300	5,100	(250)	4,850
Recreation – Social Security	1056120-51300	17,885	(250)	17,635
Admin – Medicare	1054120-51310	3,495	50	3,545
Finance – Medicare	1054130-51310	2,530	50	2,580
Tax Assessor – Medicare	1054140-51310	3,400	75	3,475
Liaison – Medicare	1054317-51310	1,855	50	1,905
LEO Separation Allowance - Medicare	1054321-51310	1,080	100	1,180
Nursing – Medicare	1055111-51310	909	100	1,009
Child Health – Medicare	1055160-51310	1,098	50	1,148
Social Service Admin - Medicare	1055300-51310	32,434	400	32,834
Hospital – Medicare	1055930-51310	1,767	75	1,842
Sheriff – Medicare	1054310-51310	22,295	(100)	22,195
Communications – Medicare	1054311-51310	6,300	(100)	6,200
Detention - Medicare	1054320-51310	11,495	(350)	11,145
Emergency Svcs - Medicare	1054330-51310	26,000	(100)	25,900

Building Inspections - Medicare	1054350-51310	2,560	(100)	2,460
Planning & Development - Medicare	1054910-51310	1,958	(100)	1,858
Recreation - Medicare	1056120-51310	4,185	(100)	4,085

Finance/Retirement & 401K Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Finance – Retirement	1054130-51330	11,900	75	11,975
Tax Assessor – Retirement	1054140-51330	15,985	375	16,360
License Plate Agency – Retirement	1054147-51330	4,080	10	4,090
Register of Deeds – Retirement	1054180-51330	9,110	25	9,135
Information Svcs – Retirement	1054210-51330	12,665	200	12,865
Sheriff – Retirement	1054310-51330	12,825	3,750	16,575
Emergency Svcs – Retirement	1054330-51330	94,505	8,000	102,505
Nursing – Retirement	1055111-51330	4,469	225	4,694
Child Health – Retirement	1055160-51330	5,286	100	5,386
WIC Breastfeeding – Retirement	1055170-51330	655	10	665
Environmental Health – Retirement	1055180-51330	9,649	70	9,719
Social Service Admin – Retirement	1055300-51330	155,739	700	156,439
Veteran Svcs – Retirement	1055820-51330	2,375	40	2,415
Admin – Retirement	1054120-51330	16,630	(330)	16,300
Revaluation – Retirement	1054145-51330	13,506	(645)	12,861
Elections – Retirement	1054170-51330	5,035	(825)	4,210
Public Buildings – Retirement	1054260-51330	6,220	(200)	6,020
Communications – Retirement	1054311-51330	28,420	(2,130)	26,290
Detention Center – Retirement	1054320-51330	44,430	(520)	43,910
Building Inspections – Retirement	1054350-51330	11,980	(2,555)	9,425
Animal Shelter – Retirement	1054380-51330	7,840	(155)	7,685
Planning & Dev. – Retirement	1054910-51330	8,599	(1,635)	6,964
Soil & Water – Retirement	1054960-51330	8,175	(25)	8,150
Health Admin – Retirement	1055110-51330	12,800	(90)	12,710
Breast/Cervical Cancer – Retirement	1055151-51330	425	(50)	375
Immunization – Retirement	1055162-51330	1,005	(550)	455
Maternal Health – Retirement	1055163-51330	3,475	(475)	3,000
Family Planning – Retirement	1055164-51330	5,012	(255)	4,757
WIC Admin – Retirement	1055165-51330	530	(105)	425
WIC Nutrition – Retirement	1055166-51330	2,950	(790)	2,160
WIC Client – Retirement	1055167-51330	5,615	(705)	4,910
WIC Breastfeeding – Retirement	1055168-51330	1,190	(255)	935
Hospital – Retirement	1055930-51330	7,125	(480)	6,645
Recreation – Retirement	1056120-51330	13,365	(805)	12,560
Finance – Group Insurance	1054130-51350	31,500	2,500	34,000
Nursing Medical – Group Insurance	1055111-51350	16,860	750	17,610
Sheriff – Group Insurance	1054310-51350	396,000	(3,250)	392,750
Tax Assessor – 401K	1054140-51360	2,365	50	2,415
Public Buildings – 401K	1054260-51360	880	20	900
Liaison Officer – 401K	1054317-51360	6,410	200	6,610
Social Service Admin – 401K	1055300-51360	17,048	100	17,148
Sheriff – 401K	1054310-51360	78,860	(370)	78,490

Finance/Solid Waste Salaries Budget Amendment

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Solid Waste – Salaries & Wages	6054710-51010	135,000	20,000	155,000

Solid Waste – Salary & Wages Part Time	6054710-51030	51,685	(20,000)	31,685
Solid Waste – Social Security	6054710-51300	12,822	1,300	14,122
Solid Waste – Group Insurance	6054710-51350	41,000	(1,300)	39,700
Water & Sewer - Retirement	6154714-51330	900	50	950
Water & Sewer – Group Insurance	6154714-51350	2,700	50	2,750
Water & Sewer – 401K	6154714-51360	150	(105)	45
Water & Sewer – Life Insurance	6154714-51351	0	5	5

The sales tax the County receives has been higher than was anticipated when the FY2016 Budget was adopted. The fire departments will receive more funding than was budgeted for. The following Finance/VFD Funds Budget Amendment is needed to increase funding for the fire departments:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Dept – Telephone System	1059000-55040	22,300	(3,500)	18,800
Community Action – Sales Tax to VFD	1055800-57202	150,000	3,500	153,500

CDBG did not allow \$5,000.00 of expenses for the CDBG Scattered Site Capital Project so an adjustment needs to be made for that and the Project needs to be closed out. The project ordinance amendment that was in the agenda packet needed to be revised. The following revised project ordinance amendment finalizes and closes out the CDBG Scattered Site Project:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
CDBG Scattered Site – Dept of Comm	4044930-43112	400,000	(125,648)	274,352
CDBG Scattered Site – Prof Svcs	4054930-55654	40,000	(12,091)	27,909
CDBG Scattered Site–Rehabilitation Act	4054930-51542	356,500	(118,726)	237,774
CDBG Scattered Site – Prof Svcs	4054930-51500	3,500	10,169	13,669
CDBG Scattered Site – Trans from GF	4044930-42410	0	5,000	5,000

The following New Generations Project Ordinance Amendment finalizes and closes out the Project:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
New Generations – Rural Center	4044946-43170	100,000	(96,342)	3,658
New Generations – Transfer from GF	4044946-42410	2,500	(2,470)	30
New Generations – Payment	4044946-48210	2,500	(2,470)	30
New Generations – Travel	4054946-54010	43,680	(43,680)	0
New Generations – Advertising	4054946-54400	25,000	(21,391)	3,609
New Generations – Transport	4054946-57580	36,320	(36,211)	109

The Jail/Detention Center Capital Project needs to be finalized and closed out. The funds remaining in the Project will go back into the General Fund. The project ordinance amendment that was in the agenda packet needed to be revised. The following revised project ordinance amendment finalizes and closes out the Project:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Investment Earnings	4044937-40912	34,303	(800)	33,503
Transfer from Capital Res.	4044937-42412	871,398	(481,856)	389,542
Debt Proceeds	4044937-48510	7,309,097	34,569	7,343,666
Appropriated Fund Balance	4044937-49000	449,280	(449,280)	0
Professional Services	4054937-51500	1,138,900	(31,904)	1,106,996
Site Preparation/Construction	4054937-51542	6,671,000	(185,090)	6,485,910
Construction Testing	4054937-51544	0	14,160	14,160
Printing Costs	4054937-	10,348	0	10,348
Furniture & Fixtures	4054937-56010	164,900	(93,333)	71,567
Issuance Costs	4054937-	77,730	0	77,730

Contingency	4054937-58500	151,920	(151,920)	0
Transfer to General Fund	4054937-57070	449,280	(449,280)	0

The 5-D Watershed Capital Project needs to be finalized and closed out. Any funds remaining in the Project will go back into the General Fund. The project ordinance amendment that was in the agenda packet needed to be revised. The following revised project ordinance amendment finalizes and closes out the Project:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Federal Grants	4044925-43110	5,171,361	17,196	5,188,557
State Grants	4044925-43111	11,058,019	289,364	11,347,383
Transfer from Capital Res.	4044925-42412	2,021,258	57,451	2,078,709
Transfer from GF	4044925-42410	1,655,802	(546,459)	1,109,343
Debt Proceeds	4044925-48510	7,715,708	0	7,715,708
Interest	4044925-44900	213,749	(194,144)	19,605
Appropriated Fund Balance	4044925-49000	376,592	(376,592)	0
Land Acquisition	4054925-51540	2,841,591	(6,606)	2,834,985
Dam Design	4054925-51700	2,177,463	0	2,177,463
Construction Oversight	4054925-51510	2,143,523	(74,489)	2,069,034
Site Preparation/Construction	4054925-51542	19,995,013	(66,090)	19,928,923
Issuance Costs	4054925-52014	98,116	0	98,116
Mitigation	4054925-51541	580,191	(229,407)	350,784
Transfer to General Fund	4054925-57070	376,592	(376,592)	0

The Animal Shelter would like to have an enclosed building that is 10X16 to store things like dog food and other supplies in. Currently the supplies that are outside are under a structure with a roof but it is not enclosed. The following budget amendment transfers the funds needed:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
DSS Foster Childrens Fund	1055320-57680	30,000	(3,200)	26,800
Animal Shelter Bldg/Grounds	1054380-53010	30,000	3,200	33,200

Human Services/DSS needs additional funds in their salary and part-time salary lines, their vehicle maintenance line, and their equipment line to cover expenses for the remainder of the fiscal year. The following budget amendment transfers the necessary funds:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Retiree Insurance	1055300-51355	99,000	(37,100)	61,900
DSS Salary	1055300-51010	2,312,513	35,800	2,348,313
DSS Salary Part-Time	1055300-51030	10,000	1,300	11,300
Contract Services	1055300-51700	105,967	(2,000)	103,967
Vehicle Maintenance	1055300-53040	7,000	2,000	9,000
Equipment	1055300-56010	5,080	(4,537)	543
Equipment less than \$5000	1055300-52023	2,500	4,537	7,037

The Sheriff's Office was authorized to surplus some items and they would like the revenue from the sale of those surplus items to be allocated into some of their lines for expenditure. The following budget amendment appropriates those funds as requested:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Sheriff Surplus Property	1044310-48200	0	16,700	16,700
Sheriff Dept Supplies	1054310-52014	10,000	2,700	12,700
Sheriff Guns, Vests, Etc	1054310-56105	3,000	5,000	8,000
Sheriff Equipment < \$5000	1054310-52023	10,000	9,000	19,000

Commissioner Hemric made a motion to approve the budget amendments as presented.

Commissioner Welborn second.

Vote: 5/0.

**Thomas H. Hughes Architecture, P.C. Contract Amendment**

Thomas H. Hughes Architecture was contracted to provide services for the Yadkin County Agricultural and Educational Building. The contract was for 23 months of service and it was signed prior to the Project Ordinance and the construction contract with New Atlantic being done. The contract also included a condition that if their services were needed beyond those 23 months, they would continue to provide the services at a cost not to exceed \$5,000.00 per month. The construction project took approximately 5 to 5.5 months beyond those 23 months to complete. Thomas Hughes has requested compensation of \$10,000.00 for two of those additional months of service. Those funds are available within the project. **Commissioner Welborn made a motion to approve the Notification of Amendment to the Professional Services Agreement between Yadkin County and Thomas H. Hughes Architecture, P.C. increasing the contract by \$10,000.00. Commissioner Zachary second.**

Vote: 5/0.

**USDA Lease Agreement**

The USDA leased space in the Old Ag Building. This is a 10 year 4 month lease for space in the new Yadkin County Agricultural and Educational Building. The lease payments will generate \$44,000.00 in revenue a year. **Vice Chairman Moxley made a motion to approve the lease between Yadkin County, lessor, and the United States Department of Agriculture (USDA), lessee. Commissioner Hemric second.**

Vote: 5/0.

**Paint & Coatings Contract & Related Budget Amendment**

Paint & Coatings, LTD will paint the exterior of the Courthouse and do some repair work to the ceilings inside the Courthouse. The project is expected to take about three weeks. The following budget amendment is needed to cover the costs of the contract:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Departmental – Building Improve	1059000-56552	66,150	56,586	122,736
Fund Transfer – Capital Projects	1054212-57030	407,510	(56,586)	350,924

**Commissioner Zachary made a motion to approve the contract between Yadkin County and Paint & Coatings, LTD and to approve the related budget amendment. Vice Chairman Moxley second.**

Vote: 5/0.

**Dr. Lori Petree Lease Agreement**

Dr. Lori J. Petree is a dentist who is currently working in Winston-Salem. She would like to lease the County's former dental clinic space and setup a practice here. She will be providing all her own dental equipment and her utilities. **Commissioner Welborn made a motion to approve the Dental Office Lease Agreement between Yadkin County and Lori J. Petree and authorize the County Manager to sign it, pending insurance approval. Commissioner Hemric second.**

Vote: 5/0.

**CALENDAR NOTES**

- 1) June 9, 2016 – Special Meeting for a Public Hearing on the FY2017 Budget and a Public Hearing for the Economic Development Funds Appropriation for FY2017 at 7:00pm.
- 2) July 4, 2016 – County Offices Closed for 4<sup>th</sup> of July Holiday.
- 3) July 5, 2016 – Board of Commissioners Meeting at 9:00am.
- 4) August 11-14, 2016 – NCACC Annual Conference in Forsyth County.
- 5) August 29, 2016 – Joint Board of Commissioners/Board of Education Meeting.

**MANAGER'S REPORTS/BOARD ACTION**

**New Atlantic Change Order Requests**



New Atlantic has submitted two Change Order Requests. Change Order Request #042 is to provide and install a chair rail in the banquet room and to paint the chair rail and the wall below it with an accent color. This change order is at the County's request. The funds to pay the \$4,960.00 cost of the change order will come from contingency within the contract. Change Order Request #043 is to provide and install an additional concrete sidewalk/slab at the lower level. This change order is at the County's request. The funds to pay the \$5,185.00 cost of the change order will come from contingency within the contract. The Board reviewed a picture of the building while County Manager Hughes explained where the concrete would go. A couple of trees will need to be moved. This change order is for regular concrete, not stamped concrete. The Board was previously interested in stamped concrete but the cost per square foot of stamped concrete is much higher. New Atlantic said the price of stamped concrete in past projects ranged from \$10.00 to \$17.50 per square foot. The quote we have for our project for the regular concrete is at a cost of \$3.54 per square foot. The Board discussed it. The \$5,185.00 cost of putting in the regular concrete may be too high. Before proceeding with New Atlantic having their subs do the concrete work, the County Manager needs to get pricing from other vendors. The concrete work can be done later instead if it is found that another vendor is able to do the work at a lower cost. **Commissioner Welborn made a motion a motion to approve Change Order Requests #042 and #043 and authorize the County Manager to sign them. Commissioner Hemric second.**

**Vote: 5/0.**

### **FY2017 Budget Update**

The County has just received notification from the State on what the retirement amount for employees will be. The retirement amount for general and Register of Deeds employees is increasing from 7.28% to 7.35%. The amount used in the proposed budget was 7.34%. The FY2017 proposed budget is being revised to account for the 7.35%. YVEDDI's funding was cut in the proposed budget. The County Manager did not intend to cut YVEDDI's funding so the proposed budget is being revised to keep YVEDDI's funding flat. The County has received more wine and alcohol sales tax than was estimated for FY2016 so the estimated amount for the proposed FY2017 budget has been increased.

### **MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

#### **Funds Transfers**

Department	Purpose
Planning Contracted Services 378 Supplies (378)	Transfer of funds needed to cover Facility Dude GIS hosting services for the remainder of the fiscal year.
Human Services/Animal Shelter Contract Services (50) Vehicle Maintenance 50	Transfer of funds needed to cover vehicle maintenance costs.
Human Services/Medical Clinic NursingEquipment Less \$500 (200) Maternal Health Equipment < \$500 (100) Family Planning Equipment < \$500 (100) Child Health Equipment Less than \$500 400	Transfer of funds to purchase a baby height board.
Human Services Preparedness Travel (1,000) Preparedness Supplies/Materials 1,000	Transfer of funds to purchase supplies & materials.
Parks and Recreation Data Processing Supplies 300 Utilities (300)	Transfer of funds needed to cover the credit card machine costs at Memorial Park.
Human Services/EH EH Travel Training (740)	Transfer of funds needed to purchase well water sample kits.

EH Lab	740	
Human Services/Health Ed		Transfer of funds needed to help cover the cost of the Toby Outdoor contract.
Health Ed Supplies/Materials	(10)	
Health Ed Contracted Services	10	
Information Technology		Transfer of funds needed for Yadkin County Agricultural & Educational Bldg phones and fiber leases.
Non-Department Tele Systems	(600)	
Non-Department Software Contract	600	
Solid Waste		Transfer of funds needed to cover the costs of repairing the loader arm of the Bobcat.
Buildings/Grounds/Maintenance	(205)	
Equipment Maintenance	205	

#### **Blue Ridge Environmental Consulting Contract**

Blue Ridge Environmental Consulting will provide professional land surveying and/or registered professional engineering services for Parks & Recreation for the Memorial Park.

#### **Carolina Sales & Service Contract**

Carolina Sales & Service will provide calibration services for the Medical Clinic's beltone and OAE.

#### **HKS Hardware Contract**

HKS Hardware will relocate the striker plates on two metal door frames on the 2<sup>nd</sup> floor server rooms of the Yadkin County Agricultural and Educational Building.

#### **Horizon CSA Contract**

Horizon CSA will provide calibration services for the Medical Clinic's scales.

#### **KNC Technologies Contract**

KNC Technologies will provide fire monitoring and annual testing services for the Yadkin County Agricultural and Educational Building.

#### **Shred It Contract**

Shred It will provide shredding services for the Hospital facility.

### **BOARD VACANCIES/APPOINTMENTS**

#### **Joint Nursing Home and Adult Care Home Community Advisory Committee**

There is a vacancy on the Committee.

#### **Reappointments to Yadkin County Planning Board**

The terms for Jerry Hutchens, Teresa Swain, and Steve Brown expired 5/31/2016. They are willing to serve another term. **Commissioner Welborn made a motion to reappoint Jerry Hutchens, Teresa Swain, and Steve Brown as Planning Board regular Members with terms ending 5/31/2019. Vice Chairman Moxley second.**

**Vote: 5/0.**

#### **Appointment to Aging Planning Committee**

Curtis Wall of East Bend has requested to serve on the Committee. **Commissioner Zachary made a motion to appoint Curtis Wall to the Aging Planning Committee. Vice Chairman Moxley second.**

**Vote: 5/0.**

### **COMMISSIONER COMMENTS**

**Commissioner Zachary** thanked everybody for being here today. He appreciated Kim Harrell's update on the Human Services Agency. The ribbon cutting for the Yadkin County Agricultural and Education Building was very well attended. There was a lot of excitement there. He is very proud of the new building. The College is going to construct a new building on the Yadkin Center campus also and that is a much anticipated addition to Surry Community College. This past weekend he attended the Shrek play and he was extremely

impressed. It was a marvelous production. He believes every show was sold out. It was nice to see something like that being held in Yadkinville. He thanked County Manager Hughes for all her work on the new building. He is looking forward to the meeting on the proposed budget Thursday night.

**Vice Chairman Moxley** thanked everyone for coming out. He thanked Kim Harrell for her update on the Human Services Agency. He echoed Commissioner Zachary's comments on the ribbon cutting. The Yadkin County Agricultural and Educational Building is a really nice, beautiful building. It is a great addition to Yadkin County. It will benefit the citizens, the College, and the Early College. The new building the College is going to construct will have mechatronics classes, along with other kinds of classes. These new classes will offer training to students that will be beneficial to the industries in the area. He saw the former County Manager, Aaron Church, on Saturday at an auction he attended near Salisbury. Aaron Church wants to come up and tour the new Yadkin County Agricultural and Educational Building.

**Commissioner Hemric** thanked everyone for coming out this morning. The ribbon cutting was a great success. The Yadkin County Agricultural and Educational Building is a great building. He believes it will be a big asset to the County. He thanked County Manager Hughes and Jason Walker for all their work on the building.

**Commissioner Welborn** said it was good to see everyone who came out this morning. He thanked Kim Harrell for her report. It was a good report. He thanked County Manager Hughes and Jason Walker for all their work on the Yadkin County Agricultural and Educational Building. It really looks nice. It will be a big asset to the County. Everyone who has seen the building has bragged on it. He is looking forward to the meeting on the proposed budget Thursday night. He enjoyed reading the FY2017 proposed budget. He thanked County Manager Hughes for her work on it.

**Chairman Austin** stated he didn't have much to add to what has already been said. When you get inside a completed building that is when it becomes real; looking at floor plans is just not the same. When this building became three dimensional and real it was phenomenal. Even the walk throughs during construction don't really give you the real picture of what the completed and furnished building is going to look like. He was very happy with the ribbon cutting event. There was a great turnout for it. The parking lot was full and the building was packed with people. To see such a great turnout and get such great comments from people about the building really just validated the whole project. He believes the Board of Commissioners did a great thing with this project and he congratulated the Board for their work on it.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney and Pursuant to NCGS 131E-97.3 to discuss Confidential Competitive Health Care Information. Commissioner Welborn second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Welborn made a motion to extend the meeting. Commissioner Zachary second.**

**Vote: 5/0.**

**Chairman Austin made a motion to reenter Closed Session for all the reasons previously stated. Commissioner Hemric second.**

**Vote: 5/0.**

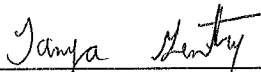
After a motion to come out of Closed Session was made and the Board was in **Open Session**, the Board discussed the TAC Advisory Committee meeting that will be held today. Chairman Austin is the County's voting member on that Committee. He requested that County Manager Hughes be designated as the County's voting member for today's meeting. After today's meeting, he will resume being the voting member. **Commissioner Zachary made a motion to designate County Manager Hughes as the**

County's voting member for today's, 06/06/2016, meeting of the TAC Advisory Committee due to a potential conflict of interest regarding a current project that is up for a vote. Vice Chairman Moxley second.

Vote: 5/0.

Vice Chairman Moxley made a motion to adjourn. Commissioner Hemric second.

Vote: 5/0.

  
\_\_\_\_\_  
Prepared by Tanya Gentry  
Clerk to the Board

  
\_\_\_\_\_  
Kevin Austin, Chairman  
Yadkin County Board of Commissioners

6/20/16  
\_\_\_\_\_  
Date approved by the  
Yadkin County Board of Commissioners